**CRAIG SCHNEIDER & ASSOCIATES**

These are some of the first things to think about and required information. If you have some spare time could you possibly read through this and provide some of the info? You can either just 'add' in to the email item or else you could print out this document and hand write any info / comments /changes on it and then scan and email back thanks. (Whichever is easier?) It does not have to be final / complete info just something to start working with.

Please have a look at the website on the link below and see if a similar design / layout would be suitable? Just the general look and feel, obviously not the content.

http://www.attorneyswr.co.za/

We can change items and amend as we go along.

**Listed below are some ‘Pages / Tabs’ you might possibly have on website:**

* **Home**
* **About**
* **Team**
  + (Could be combined with ‘Contact Us’ page)
* **What We Do**
  + (See list possible list below and amend or add as necessary)

Commercial and Corporate Law

Conveyancing / Property Law

Criminal Law

Estate Law

Deceased Estates

Family Law

Litigation

Personal Injury Law

Notaries Public

* **Our Fee Structure**
  + (Do you want to include)
* **Useful Resources**
  + Could rather have this ‘Tab” instead of ‘Newsroom’)
* **Our Clients**
  + (Any notable clients you would want to / are able to list?)
* **Contact Us**
  + Do you have a general company email address?

**Things to think about:**

* The site would typically be 4 / 5 pages so not as many ‘TABS’ as what’s listed above
* What particular colours you would like to use for website?
* Company Organigram

Names / Titles / Company Role / Qualifications

* Any Partnerships with other companies you would like to mention?
* Does Craig have a current GMAIL email address?

This is because Google are currently ‘hosting’ webpages for free (Gmail email address would be created if it was decided to host on google servers